

## Macmillan Cancer Support: Volunteer Role Description and skills profile

### Role title: **Public Collections Volunteers**

#### Why do you need me?

- Sparring just 1 or 2 hours of your time to take part in local collections to raise valuable awareness as well as much needed funds

#### What activities will I be involved in?

- Standing at the entrance/exit of a supermarket or on a public street with a collecting tin or bucket and collecting money for Macmillan

#### Will I need my own transport?

- Access to vehicle/good transport links would be helpful to get to the collection

#### What skills and abilities will I need to have?

- Ability to appropriately represent Macmillan Cancer Support to members of the public.
- Ability to work on own initiative
- Patience

#### What are the goals?

- To help raise as much money as possible during authorised collections and to help raise awareness of Macmillan's work.

#### How much time should I offer?

- As much or as little as you can.

#### What days of the week/time of day would you need me?

- Authorised collections can take place any day of the week, usually between 8am and 8pm. You would be needed for as much time as you could spare during these periods.
- We particularly need volunteers for countywide Tesco collections in mid October and countywide WM Morrison collections in early December.
- Our ideal is to be able to ring you if we have a collection coming up – if you can help then great, if you can't then absolutely fine, we'll just keep you on the list for next time! We would not be looking to call on you more than 4 times a year.

#### Where will I be based?

- Collections take place across Merseyside

#### What are the benefits to me?

- Meeting and working with new people
- One of the easiest ways of showing your support for Macmillan – just a couple of hours of your time!
- Making a difference to your local community
- Helping people affected by cancer

#### Is there an induction and training?

- Information pack provided to help familiarise you with the work of the charity, the fundraising team and the collections process.
- We will provide any training you need to complete the role

#### What ongoing support/guidance will there be?

- Fully supported by the Fundraising Manager, and fundraising team
- Opportunities to meet and network with staff and fellow volunteers during the year
- You will be updated on the success of the team!

**Will my expenses be paid?**

- We refund volunteers' "out-of-pocket" expenses within agreed guidelines.

**What's the next step?**

- Fill out an application form and we will then arrange for you to come to the office for an informal chat. Any questions please contact Grace Bennett or Tracey Morgan on 01925 846740 or email [merseyside@macmillan.org.uk](mailto:merseyside@macmillan.org.uk)